

Content and Comparative Analysis of Japanese and United States Technical Communication Design Choices: A Case Study of Touch Display Product Data Sheets

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Introduction

Japan-United States Trade Relationship

Japan has long been an important trade partner with the United States. Japan was the fourth largest goods trading partner of the United States and the fourth largest export market in 2013 (Office of the United States Trade Representative, 2014). With Japanese consumers' interest in touch screen devices such as smart phones and handheld gaming devices, it is important for United States manufacturers of touch display technologies to understand how best to sell into the Japanese market.

Technical Communication in Business

Effective technical documentation is one way that a company can improve its chance of market success in the touch display business. By increasing the usability and appeal of technical information, the company can more effectively deliver the information to the user in a way that increases confidence in the product to promote sales. In order for a United States company to design effective technical documents for Japanese users, it is necessary to understand Japanese culture, communication, and how Japanese technical documents are designed.

Study Overview

This study first examines previous literature on Japanese culture, communication, and document design, then introduces the study methods, and finally discusses the results of the content and comparative analyses of Japanese and United States sample documents. The study methods include a grid analysis on touch display product data sheets from three Japanese and three United States companies (grids modified from Carpenter, 2005).



Literature Review

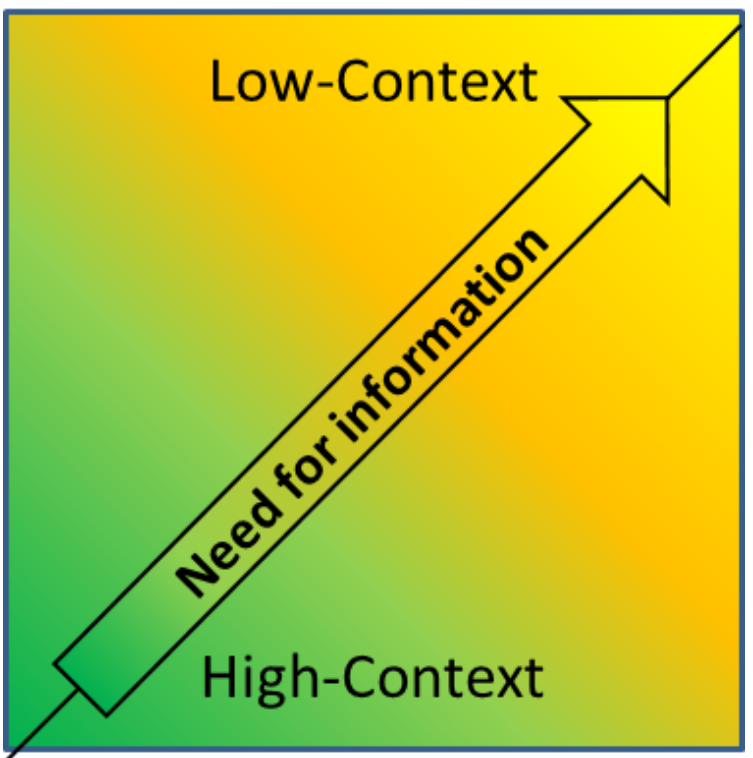
Ambiguity

- Ambiguity is prevalent in Japanese (Davies & Ikeno, 2002)
- Situation-focused language
 - Subjects and objects of sentences omitted
 - Focus is on situation itself rather than the people involved (Kohl et al., 1993)
- Few unique sounds
 - Many homophones
 - Context required to understand some spoken sentences (Nishimura et al., 2008)

High-Context

- Japan has a high-context culture
 - Long-standing relationships and strong behavioral norms are valued
 - Status, relationships, and shared history assign meaning to events
- Context is required to decode the intended meaning, rather than being explicitly stated

Edward T. Hall's Cultural Continuum



Methods

Content and Comparative Analyses

- Grid analysis to analyze product data sheets
- Companies:
 - Japanese: Eizo, Fujitsu, Panasonic
 - United States: 3M, Dell, and Elo
- Grids were modified from Carpenter (2005)
 - Visual analysis and Content Analysis
 - Kostelnick and Roberts' taxonomy for visual design (1998) and Felker et al. (1981)
 - Four levels of document design: intra, inter, extra, and supra

Grid 1: Visual Design Analysis

	Extra-Level Design: Textual	Extra-Level Design: Spatial	Extra-Level Design: Graphical	Supra-Level Design: Textual	Supra-Level Design: Spatial	Supra-Level Design: Graphical
Line Drawings						
Photographs						
Cartoons						
Safety, Warning, Caution, and Regulatory Graphics						
Graphs, Figures, Tables						
Other Visual Elements						
Notes:						

Grid 2: Content Analysis Grid

	Format (paragraph, list, table, diagram, figure, etc.)	Explicit use of labels, titles, callouts, units, etc.	Presence of explanatory language	Passive or active voice? Is the document written as a list of facts, or in a conversational tone?	Formality of language
Product Name					
Section					
Product Explanation					
Product Use					
Product Specifications and features					
Product Appearance					
Safety, Disclaimer, Regulatory, Warranty, Limitation of Liability Information					
Company Contact Information					

Results

- All samples were written left-to-right, horizontally, and in portrait-orientation
- Placement and size of visual elements, and likelihood of having titles, captions, or labels seemed no different between Japanese and United States samples
- Japanese samples
 - Line drawings and cartoons
 - United States samples contained neither
 - Around 3.2 times more tables and 2.9 times more row headings than U.S. samples
 - Longer by about 2 pages and contained more visual elements than United States samples
 - 3.6 versus 3.1 visual elements per page, respectively

Table 1: Japanese and U.S. Sample Summary

	Japanese	United States
Average Number of Pages	4.7	2.7
Average Number of Visual Elements	16.7	8.3
Average Number of Visual Elements per Page	3.6	3.1
Average Number of Tables	7.3	2.3
Average Number of Table Row Headings	85.7	29.7

Table 2: Visual Elements

	Japanese	United States
Average Number of Line Drawings	9.3	0
Average Number of Photographs	1.7	5
Average Number of Cartoons	1.3	0
Average Number of Safety, Warning, Caution, and Regulatory Graphics	1.3	0.7
Average Number of Graphs, Figures, Tables	0.7	0
Average Number of Other Visual Elements	2.3	2.7

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